

The purchasing agent is authorized to issue purchase orders without prior approval of the board where formal bidding procedures are not required by the board or by state law, and when budget appropriations are adequate to cover such obligations.

**APPROVED: August 6, 1973**

**AMENDED: November 18, 1991**

**REVIEWED: May 8, 2000**

**REVIEWED AND APPROVED: December 12, 2011**